

# Write for *Ski Patrol Magazine*

Share your thoughts and ideas with more than 31,000 members of the National Ski Patrol.

## GETTING STARTED

Before putting your ideas on paper, make sure you have a clear purpose in mind. To be considered for *Ski Patrol Magazine*, articles must be original, have national applicability, and discuss topics relevant to patrolling. Write concisely, organize your material logically, and use an active voice and a conversational tone. Avoid very technical language, and define all specialized terms (although *SPM* is published for patrollers, anyone should be able to read and understand it). *Ski Patrol Magazine* articles should be straightforward but somewhat informal, so be creative to make the material engaging and informative.

We cannot consider your manuscript if it is being reviewed by other publishers or if it has already been published. You must guarantee the originality of your work. If you write about other people's ideas, be sure to credit them where appropriate.

The final title of a published article, subheads, captions, photographs, illustrations, and other elements that contribute to the tone and appearance of the article and magazine are the editor's prerogative.

## AUTHOR GUIDELINES

- Print versions of the manuscript should be double-spaced using 12-pt. Times font; emailed submissions should be single-spaced using 12-pt. Times font.
- Do not exceed the given word count. Very long manuscripts will be returned for revision without being reviewed.
- At the beginning of the manuscript, be sure to provide each author's name, current position, mailing address, email address (if applicable), and home and work telephone numbers.
- Reference only direct sources, and use the author-date-page number reference style in the text.
- Bibliographies and resource lists should be alphabetized and limited to current, readily available items.
- Check the accuracy of your manuscript carefully. *SPM* cannot check or supply information for you.

All manuscripts are edited to meet the tone, style, space, and content needs of *SPM*.

Within a week of receiving your manuscript, the *SPM* staff will acknowledge receipt without obligation for publication. Technical reviewers and the editorial staff consider all manuscripts and make recommendations for revision, acceptance, or rejection. The author will be notified of the decision, usually within two months.

## IDEA QUERIES

If you have an idea in mind but aren't sure that it's suitable for *Ski Patrol Magazine*, feel free to ask the editorial staff about article development guidelines, or submit a one-page query letter outlining your idea, the salient points your article would cover, and why you feel the article

would be a timely addition to *SPM*; that way, you can determine whether the technical reviewers and magazine staff are interested in your topic *before* you actually pen the article. Contact *SPM* at (303) 988-1111; email [editor@nsp.org](mailto:editor@nsp.org), or write to Ski Patrol Magazine, 133 S. Van Gordon Street, Lakewood, CO 80228.

If you have never written for *SPM* or another publication before, consider querying with the first two paragraphs of the article so the editor can see what your writing style and ability is like.

## **PHOTOGRAPHS**

Feel free to submit high resolution digital prints to complement your manuscript. In a separate document, include descriptions of each image and photo credits.

*SPM* prefers to publish action shots wherever possible, as long as the actions depicted are in compliance with the standards of care taught by the National Ski Patrol. Faces should be visible, but not looking directly at the camera if possible.

Photographs should be at least 240 dpi, preferably in RAW or NEF format. Hi-resolution JPGs are accepted as well (240 dpi minimum).

## **MANUSCRIPT CHECKLIST**

- Written clearly and concisely with an introduction, body, and conclusion.
- Stresses patrol applicability.
- Does not exceed given word count.
- References are complete, and resources are current.
- Includes telephone numbers, and/or email address for each author.

## **HOW TO SUBMIT**

Submit your articles or ideas to Candace Horgan, editor; *Ski Patrol Magazine*; 133 S. Van Gordon Street; Lakewood, CO 80228. You may also fax submissions to (800) 222-4754 or e-mail them to [editor@nsp.org](mailto:editor@nsp.org). If you choose to fax, be sure to include a cover page that indicates your intent to submit to *Ski Patrol Magazine*.